

Instructions for Evidence of HOS Pre-approval

This document: If requesting identifiable HOS data for a new project, the requestor will need to obtain pre-approval from the CMS HOS staff prior to submitting all request materials to ResDAC for review.

To initiate the pre-approval request, email CMS HOS Technical Support mailbox at HOS@hcgis.org.

Suggested email template:

SUBJECT: HOS RIF Pre-approval Request

EMAIL BODY:

CMS HOS staff,

I am requesting pre-approval and a cost estimate to proceed with a CMS Privacy Board request for identifiable HOS data. Below, please find a list of the specific HOS data files needed, a brief description of my study and how I plan to use the HOS data.

I understand that if HOS staff determine identifiable HOS data are appropriate for my study, I will submit the pre-approval email and the cost estimate along with a full set of request materials to ResDAC to initiate the CMS Privacy Board review.